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# PTS COLLEGE & ADVANCED STUDIES



PTS-CAS DMIN  
Doctor Ministry

2023-4  
PTS-CAS DMIN PROGRAM MANUAL

**PTS COLLEGE & ADVANCED STUDIES INC.**

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## MESSAGE FROM THE PRESIDENT

PTS College and Advanced Studies, known for her Reformed and evangelical heritage, is a community of faith and learning dedicated to the formation of Spirit-filled men and women for Christian ministry. We exist to equip leaders, strengthen churches, and make an impact on the world with the message of Jesus Christ.

With this commitment, we are glad to inform you that we will start our Doctor of Ministry (D. Min.) in the Reformed Tradition this 2<sup>nd</sup> Semester of the School Year 2017-2018. This program is designed to provide for the needs of professional and excellent leadership and to answer the request of the Christian community for an effective training in the Reformed and evangelical context.

For our D. Min. Program, the following are the least qualifications needed: M. Div. Degree holder or its equivalent with an average grade point of B (3.0 on a 5.0 scale); At least three years active ministry and at least one year ministry after graduation from the M.Div. Degree.

Should you need more information please email us at [info@ptscas.edu.ph](mailto:info@ptscas.edu.ph). Kindly address your questions to Dr. Johan D. Kim, Director of D. Min. Program. I encourage you to prayerfully consider our D. Min. Program, and I look forward to welcoming you to be part of our community in the coming semester.

God bless you.



**REV. LAURENCE B. GATAWA, Ph.D.**  
President

## 1. The Nature and Purpose of the D. Min. in the Reformed Tradition Program

The Doctor of Ministry (D. Min.) in the Reformed Tradition is a graduate level program designed:

- To provide for the needs of excellent Christian Leadership today
- To answer the requests of the Christian community for an effective training in the reformed and evangelical context
- To continue with the program of providing graduate courses

## 2. D. Min. Program Design and Structure

The D. Min. courses in the Reformed Tradition are structured in three sections, so that students can complete their work in about three years without leaving their ministries. The program consists of 24 units hours of seminar/ reading, and 12 units hours of Research Project (including oral defense).

<b>Year</b>	<b>First Semester</b>	<b>Second Semester</b>
<b>First Year</b>	2 Subjects (6 units)	2 Subjects (6 units)
<b>Second Year</b>	2 Subjects (6 units)	2 Subjects (6 units)
<b>Third Year</b>	*Research Method & Proposal Lab (3units) *Dissertation (including oral defense 9units)	*Dissertation (including oral defense 9units) *Oral Defense *Graduation

### 3. Admission Requirements

- Applicants for admission must hold an M. Div. or its equivalent with a grade point average of B (3.0 on a 5.0 scale) from an accredited institution.
- Applicants must have a minimum of three years active ministry with at least one year after the M. Div.
- Foreign students must be proficient in written and spoken English. Proof of English proficiency is required (certification from previous school or TOEFL result.)

### 4. Application Procedures

#### **Applicants must submit:**

- Application form with a recent 2x2 colored picture
- A Non-refundable application fee (P1000.00)
- Official transcript of records of college and graduate degrees
- Medical Form
- Financial Statement
- Letter of Recommendation from an administrator or supervisor, former teacher, and current pastor
- Statement of personal commitment to Christ and call to Christian service
- TOEFL Score or Certificate of English Proficiency
- Download a copy of Application Packet at: [www.ptscas.edu.ph](http://www.ptscas.edu.ph)

*\* Students who hold an M.Div. from PTSCAS need only complete the application form and pay the application fee.*

### 5. Graduation Requirements

- Minimum GPA of 3.0 (B)
- Successful completion of Research Project including Oral Defense
- Student life clearance
- Financial clearance
- Faculty approval

## 6. Faculty and Program Director

### 1) Program Director

#### **Dr. Kim, Dong-Choul (Johan)**

B.A. Changwon University

M.Div., Theological Graduate School of Chong Shin University

Th.M. & Ph.D., Stellenbosch University.

#### **Practical Theology (Homiletics).**

### 2) Core Faculty

#### **Dr. Gatawa, Laurence (President)**

B.Th., Philippine Missionary Institute

M. Div. Presbyterian Theological Seminary

M.A., Asia Pacific Nazarene Theological Seminary

Ph.D., Middlesex University

#### **Biblical Studies (New Testament)**

#### **Asso. Professor Barredo, Roberto**

B.Th., PTS College & Advanced Studies

M.Div., Asia Theological Seminary

Th. M., Asia Graduate School of Theology

Ph.D., (Candidate) University of the Philippines

#### **Systematic Theology**

#### **Dr. Yeo, Sang-II**

B.A., Chongshin University

M.Div., Theological Graduate School of Chongshin University

D.Min., Union Theological Seminary

#### **Church Government and Pastoral Theology**

#### **Dr. Kim, Sung-Jin (Director of MSC)**

B.L., Kyunghee University

Th.M., Kangnam University

Ph.D., Golden Gate Theological Seminary

#### **Church Leadership and Consulting**

**Dr. Hwang, Tae-Yun**

B.A., Chongshin University

M.Div., Asian Theological Seminary

M.A. & Ph.D., in Area Studies, University of the Philippines

**Research Methodology****Dr. Oh, Tae-Gyun (Ted) (Professor in Chongshin University)**

B.A., Hankuk University of Foreign Studies

M.Div., Theological Graduate School of Chongshin University

MRE., Trinity Evangelical Divinity School, U.S.A.

Ph.D. Trinity Evangelical Divinity School, U.S.A.

**Pastoral Care & Religious Education****Dr. Hwang, Sung-Gon**

B.S. Kyungsang University

M.S., National Seoul University

M.Div. & M.Th., Korea Theological Seminary

D.ICS., Grace Theological Seminary

**Inter-cultural Studies (Missiology)****Dr. Jung, Yeon-Chul**

B.A., Yeungnam University

M.Div., Korea Theological Seminary;

Th.M. & Ph.D., Stellenbosch University.

Senior Pastor, Seongsanhanbit Presbyterian Church

**Practical Theology (Pastoral Care & Counselling)****Dr. Park, Byun-Chul**

B.A., & M.A Kyungpook National University

M.Div., Theological Graduate School of Chongshin University

Th.M. & Th.D., Stellenbosch University

Senior Pastor, Geochang World Mission Presbyterian Church

**Biblical Studies (Old Testament)**

## 7. Courses – Contents of Study

### 1) Core Courses (12 units)

- Contemporary Issues and the Reformed Theology (3units)
- Biblical Authority & Interpretation in the Reformed Tradition (3units)
- Worship & Preaching in the Reformed Tradition (3units)
- Church Planting and Mapping (3units)

### 2) Electives (12 units) (3 units each, select four courses)

- Reformed Spiritual Formation (3units)
- Mission & Evangelism (3units)
- Pastoral Care and Counseling (3units)
- Church System and Leadership (3units)
- Church and Minister Consulting (3units)
- Ministry Coaching (3units)
- Christian Education and Discipleship (3units)

### 3) Research Project (12 units)

- Research Method and Proposal Lab (3units)
- Dissertation (including oral defense 9units)

## 8. Course Structure

### 1) Seminar Type Course

These are D. Min. course in the Reformed Tradition that are offered in Seminars and are open to the Christian community. Each Seminar would earn a credit of 1 unit. Interested individuals can enroll further and attend Module classes to complete the 3 units requirement for each course. The Module will be a 4 hour per day sessions in five days which would be equivalent to a 2 units course.



## 2) Regular (Module) Type Course

These are D. Min. courses in the Reformed Tradition taken through the scheduled Module classes. The Module class would be an 8 hours per day sessions in five (5) days.

## 3) Tutorial Type Course

A tutorial is a method of transferring knowledge and may be used as a part of a learning process. Thus, the instructor will ask D.MIN students to write three book reviews (each 3 -4 pages) in each subject (3 units) and then the instructor will take oral exam with the book reviews.

## 4) Module Requirements

All subjects consist of three components.

### A. Pre-Module Course Reading Assignment

- You must petition with the DMIN Director to take a course for 3units.
- Please contact the DMIN director at: [dc.kim@ptsocas.edu.ph](mailto:dc.kim@ptsocas.edu.ph)
- 1,200 pages of reading due by the first day of class
- Submit the Book reviews (each 3-4 pages) by the first day of class

### B. Module Course

- You must attend the Seminar.
- The module course consists of a lecture and discussion.

### C. Post-Module Course Writing Assignment

- 15-20 pages writing assignment (Each Instructor will assign the writing to you in a concrete way.)
- Due 3-months following the one-week intensive course

### ◆ How to Write the Book Review?

Write 3-4-pages in length, typed in 1½ spacing, and font size 12 (preferably Arial or Times Roman fonts) using the following questions:

#### a. Identification of problem or issue addressed in the book

- Identify the major concern in an unambiguous way; subsidiary issues may be listed, but their link to the major concern should be indicated

### **b. Brief description of hypothesis of the specific approach towards problem-solving**

- Explain how the author(s) intends to deal with the problem/issue

### **c. Write the development and brief summary of the argument**

- Indicate the lines of development in the argument and the evidence cited in support of the argument
- Please note: this is not simply to be a summary of the contents but rather of the argument of the book/article

### **d. Conclusion proposed by the book/article**

- Linking up with the identified problem and hypothesis, explain
- Do not simply repeat or summarize the book's conclusion

### **E. Critical assessment by the learner**

- Account for the significance as well as the relevance of the book/article

## **9. Tuition and other school fees**

In D. Min, there are two tracks, first one is **Local track** and the other is **International track** (including Korean students). For graduation, all Doctor of Ministry students should register for six semesters.

### **1) Local Track**

Tuition fee (per unit)	P3000.00
Application Fee	P1000.00
Registration Fee	P1000.00
Library Fee	P1000.00
Development fee	P1000.00
Other School fee	P1000.00
Thesis Writing fee	P5000.00
Graduating students fee	P5000.00

*\*Fees apply only to students from countries with GNP below US \$ 10,000.*

## 2) International Track

Tuition fee (per semester)	\$2000.00
Application & Entrance exam fee	\$100.00
Registration fee (per semester)	\$250.00
International fee (per semester)	\$250.00
Thesis writing fee	\$500.00
Graduating students fee	\$500.00

### 10. Time Limit

All requirements for graduation must be completed within Six years from enrollment.

## 11. Research Project Procedures

### 1) General Remarks

The research project requires the student to work closely with the Supervisor. The topic should be related with the Reformed view and theology. In the Evaluation Process, following submission, the research project will be reviewed by a committee of up to five-members: *Supervisor / Two readers (one internal reader and one external if possible)*.

- Thesis shall be 90-120 pages in length (typed in 1½ spacing, and font size 12), compliant to pre-approved research format, and an original work with a unique scholarly contribution that tackles implications for issues in the Asian context.
- It is required that in writing style the students should follow the style guide: Kate L. Turabian's book, *A Manual for Writers of Term Papers, Theses, and Dissertations*, 7th edition.

\* For more information, please go online to download the "Turabian Footnote/Endnote Style (<https://www.library.georgetown.edu/tutorials/research-guides/turabian-footnote-guide>)", and "Turabian Notes Citations ([http://lib.trinity.edu/research/citing/Turabian\\_Notes\\_Citations.pdf](http://lib.trinity.edu/research/citing/Turabian_Notes_Citations.pdf))".

## 2) Research Format

### A. Research Project Sections

The parts of the Research Project shall include:

- COVER PAGE
- SIGNATURE PAGE
- DECLARATION
- ABSTRACT
- ACKNOWLEDGEMENTS
- TABLE OF CONTENTS
- LIST OF ILLUSTRATIONS (IF REQUIRED)
- LIST OF TABLES (IF REQUIRED)
- LIST OF FIGURES (IF REQUIRED)
- BODY OF RESEARCH PROJECT (CHAPTERS 1-6 AS OUTLINED BELOW)
- APPENDICES (IF REQUIRED)
- BIBLIOGRAPHY
- VITA

\* Note: Do not insert blank pages between any of the sections.

### B. Research Project Requirements

The following description should guide the student's understanding of the format for documenting the research. In order to carry out the research, the researcher will adopt Richard Osmer's practical theological methodology. In his book, *Practical theology: An introduction*, he articulates four tasks: the descriptive-empirical, interpretive, normative and pragmatic tasks, which constitute the basic structure of a practical theological methodology. The body of the Research Project will normally contain Six chapters as follows:

## CHAPTER 1. INTRODUCTION

1.1 BACKGROUND AND MOTIVATION OF THE RESEARCH

1.2 STATEMENT OF THE PROBLEM

### I.3 AIM OF RESEARCH

### I.4 HYPOTHESES

### I.5 METHODOLOGY

### I.6 DEMARCATION

## **CHAPTER 2. (DESCRIPTION TASK)**

In the first phase, namely the *descriptive-empirical task*, the key question is what is going on. In order to find an answer to it, we gather “information that helps us discern patterns and dynamics in particular episodes, situations, or contexts”.

## **CHAPTER 3. (EXPLANATION TASK)**

Secondly, the key question of the *interpretive task* is why something is taking place. In this phase, we draw on “theories of the arts and sciences to better understand and explain why these patterns and dynamics are occurring”. Reality in a certain context is composed of different structures, properties and complexities which are interconnected. To interpret this complex reality of a context, therefore, we need an interdisciplinary approach.

## **CHAPTER 4. (NORMATIVE TASK)**

The third stage is the *normative task*. In this step, we ask the question: what ought to be going on? To answer this question, theological concepts are used to interpret an examined context and to construct norms to guide our responses. Osmer states that “practical theology as an academic field and practical theological interpretation...are inherently cross-disciplinary in nature”. To develop a constructive theological perspective, practical theology dialogues with other theological disciplines and the arts and social sciences.

## **CHAPTER 5. (PRAGMATIC TASK)**

Finally, the *pragmatic task* of practical theological methodology is to form strategies of action that will influence situations in ways that are desirable.

## **CHAPTER 6. CONCLUSION**

## APPENDIX A: STYLE SHEET FOR COVER PAGE

**TITLE (in caps)**

by  
**Your Name**



**A Ministry Research Project**

**Submitted to**

**PTS College & Advanced Studies**

**In Partial Fulfillment of the Requirements for the Degree of Doctor of  
Ministry in Reformed Tradition**

**Month, Year**

**APPENDIX B: STYEL SHEET FOR SIGNATURE PAGE**

**PTS College & Advanced Studies  
Doctor of Ministry in Reformed Tradition  
Dasmarias, Cavite, Philippines**

**Date**

**We hereby approve this Ministry Research Project**

**Submitted by**

**[Student]**

**entitled**

**[title]**

**As Partial Fulfillment of the Requirements for the Degree of Doctor of  
Ministry in Reformed Tradition**

\_\_\_\_\_  
**Supervisor**

\_\_\_\_\_  
**Co-Promoter**

\_\_\_\_\_  
**Co-Promoter**

\_\_\_\_\_  
**Program Director**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Academic Dean**

## APPENDIX C: STYEL SHEET FOR DECLARATION

### DECLARATION

By submitting this dissertation electronically, I declare that the entirety of the work contained therein is my own original work, that I am the owner of the copyright thereof (unless to the extent explicitly otherwise stated), and that I have not previously, in its entirety or in part, submitted it for obtaining any qualification.

**Date:** Month, Year